

**TROOP FINANCIAL RECORD**

This form is due to the council office by June 15th. You must retain all records for a period of no less than 3 years. Use this form to keep a record of all cash received or paid out of the troop treasury.

Year: \_\_\_\_\_ Troop#: \_\_\_\_\_ Service Unit#: \_\_\_\_\_ Age level:  Daisy  Brownie  Junior  Cadette/Senior 2B  Senior/Studio 2B

Leader's name: \_\_\_\_\_ Service Unit Manager: \_\_\_\_\_ Date of first meeting: \_\_\_\_\_

Troop funds are deposited at: \_\_\_\_\_ Account #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

| Cash Beginning Balance * | June     | July     | August   | September | October  | November | December | January  | February | March    | April    | May      | Totals   |
|--------------------------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| \$ _____                 | \$ _____ | \$ _____ | \$ _____ | \$ _____  | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

\*Your beginning cash balance will be the ending cash balance from the prior month.

|                          |          |          |          |          |          |          |          |          |          |          |          |          |          |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>Income</b>            |          |          |          |          |          |          |          |          |          |          |          |          |          |
| National Membership dues | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Troop dues               |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Cookie sale              |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Fall sale                |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Parent contributions     |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Troop Loan               |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Other:                   |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Other:                   |          |          |          |          |          |          |          |          |          |          |          |          |          |
| <b>Total Income</b>      | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

|                             |          |          |          |          |          |          |          |          |          |          |          |          |          |
|-----------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>Expenses</b>             |          |          |          |          |          |          |          |          |          |          |          |          |          |
| National Membership dues    | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| Program supplies            |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Council events              |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Troop trips                 |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Service projects            |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Juliette Low World Fund     |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Insignia(badges,pins etc)   |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Cookies(print to Council)   |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Fall sale(print to Council) |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Community service projects  |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Other:                      |          |          |          |          |          |          |          |          |          |          |          |          |          |
| Other:                      |          |          |          |          |          |          |          |          |          |          |          |          |          |
| <b>Total Expenses</b>       | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |
| <b>*Ending Cash Balance</b> | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ | \$ _____ |

\*Add beginning cash balance and total income -- Subtract your total expenses to get your ending cash balance.